

# Instructions to Authors

**Brazilian Neurosurgery (Arquivos Brasileiros de Neurocirurgia)**, an official journal of the Brazilian Society of Neurosurgery (**Sociedade Brasileira de Neurocirurgia**) and **Portuguese Language Neurosurgery Society (Sociedades de Neurocirurgia de Língua Portuguesa)**, aims to publish scientific works in Neurosurgery and related fields, unpublished and exclusive. The journal publishes papers written in Portuguese with abstracts in English or written in English with Portuguese abstracts.

Submitted articles shall be placed as one of the following categories:

- **Original:** result of clinical, epidemiological or experimental research. Abstracts of theses and dissertations.
- **Review:** review and update synthesis of specific themes, with critical analysis and conclusions. Databases and the period range must be specified.
- **Case Report:** presentation, analysis and discussion of cases that present relevant interest.
- **Technical Note:** note on surgery techniques and/or surgical instruments.
- **Miscellaneous:** neurosurgery history, professional practice, medical ethics and other pertinent matters to the journal purpose.
- **Letter to the Editor:** critics and comments presented in a brief ethical and instructive manner about published content in this journal. The copyright is safe to authors of the aimed subject. Letters, when accepted, will be published with authors reply.

## General standards for publishing

- Article files for publishing must be submitted to the Editor, via <http://www.editorial-manager.com/bns/>.
- All articles will have a double blinded peer-review process, and no Article Publishing Charge (APC) – society funded. More about Open Access at <http://open.thieme.com>.
- Only new unpublished manuscripts will be acceptable. Submitted articles **must not be** fully or partially submitted to any other journal.
- The editorial board may reject or suggest changes in order to improve the clarity and structure of the text and maintain uniformity with the journal policy.
- Copyrights of articles published in the journal will belong exclusively to the **Brazilian Neurosurgery and Thieme Publicações Ltda**. The reproduction of articles or illustrations without prior consent is prohibited.

## Standards for submission

Authors must send the following files:

1. Pub Letter (text file) stating the article has not yet been published partially or fully or submitted concomitantly to other journal.

2. Manuscript (text file).
3. Figures (Tiff, Jpeg, Pdf, Indd) sent in separate files with minimum resolution of 300 dpi.
4. Tables, charts and graphics (text file) sent separately.

## Standards for articles structure

Articles must be structured with all the following items and paginated accordingly:

1. **Title page:** article title both in Portuguese and English; full name of all authors; academic or professional affiliation of each author; institutions names where the study took place; running title; corresponding author name, degree, full address, e-mail and phone number; followed by ICMJE Col forms (<http://www.icmje.org/conflicts-of-interest/>).
2. **Abstract:** original articles need structured abstract with 250 words at the most: objective, methods, results and conclusions; review articles, case reports, technical notes and miscellaneous need no structured abstract. Following the abstract comes keywords (six at the most), based on MeSH (Medical Subject Headings), published in Medline and available at: [www.ncbi.nlm.nih.gov/mesh/](http://www.ncbi.nlm.nih.gov/mesh/).
3. **Portuguese abstract:** Portuguese version of title, abstract and keywords based on DeCS (Descritores em Ciências da Saúde, <http://decs.bvs.br>).
4. **Main text:** introduction; casuistry or material and methods; results; discussion; conclusion; acknowledgments.
5. **References:** number references as they are first cited in the text with Arabic numerals. Use Vancouver style; list all authors until the sixth, using *et al.* after the third when more than six; when reference authors are cited in the text cite the first and *et al.* for references with more than two authors; unpublished data or personal communication must be cited as such between parentheses and cannot be listed as reference; use journal abbreviation from *Index Medicus*; use the following examples:

### Journal Article

Agner C, Misra M, Dujovny M, Kherli P, Alp MS, Ausman JL. Experiência clínica com oximetria cerebral transcraniana. *Arq Bras Neurocir* 1997;16(1):77–85

### Book Chapter

Peerless SJ, Hernesniemi JA, Drake CG. Surgical management of terminal basilar and posterior cerebral artery aneurysms. In: Schmideck HH, Sweet WH, editors. *Operative neurosurgical techniques*. 3rd ed. Philadelphia: WB Saunders; 1995:1071–86.

### Book

Melzack R. *The puzzle of pain*. New York: Basic Books Inc Publishers; 1973.

## Theses and dissertations

Pimenta CAM. Aspectos culturais, afetivos e terapêuticos relacionados à dor no câncer. [thesis]. São Paulo: Escola de Enfermagem da Universidade de São Paulo; 1995.

## Annals and other congresso publications

Corrêa CF. Tratamento da dor oncológica. In: Corrêa CF, Pimenta CAM, Shibata MK, editores. *Arquivos do 7º Congresso Brasileiro e Encontro Internacional sobre Dor*; 2005 outubro 19–22; São Paulo, Brasil. São Paulo: Segmento Farma. pp. 110–20.

## Available Article in ahead of print

International Committee of Medical Journal Editors. Uniform requirements for manuscripts submitted to biomedical journals. Writing and editing for biomedical publication. Updated October 2007. Available at: <http://www.icmje.org>. Access in: June 12, 2008.

6. **Tables and charts:** numbered by Arabic numerals according to its citation in the text; edited in double space, using separate sheets per table/chart; title right above; note, abbreviations, legends must follow right under; introduce only essential tables and charts; files must come separately.

8. **Figures:** digital formats (Tiff, Jpeg, Pdf, Indd) with minimum resolution of 300 dpi (trim 7.5 or 15 cm).

9. **Legends and captions:** numbered by Arabic numerals according to its citation in the text; edited in double space, using separate files; identify eventual labels present in the figure (arrows, characters, lines etc.); image previously published must have publisher authorization and credits.

10. **Ethics standards:** No data or image identifying a patient can be used without formal consent; studies using human beings or animal trials must follow ethical standards from the International Committee of Medical Journals Editors – ICMJE, as well as approval of original institution's Ethics Committee; conflicts of interest must have a ICMJE form filled in by all authors (<http://www.icmje.org/conflicts-of-interest/>); commercial marks should be avoided; authors are the sole responsible for opinions and concepts in the published articles, as well as for the reference accuracy.

11. **Other information:** PDF proof will be sent to corresponding author for eventual queries and/or approval within 72 hours; except measure units, acronyms must be spelled out after its first time mentioned.

Secretariat: R. Abílio Soares, 233/143, Paraíso. 04005-001, São Paulo, SP, Brazil. Phone: (+55 11) 3051-6075.

Home page: [www.sbn.com.br](http://www.sbn.com.br).

e-mail: [arquivosbrasileiros@sbn.com.br](mailto:arquivosbrasileiros@sbn.com.br)