Journal of Clinical Interventional Radiology

Author Instructions

Thank you for contributing to the Journal of Clinical Interventional Radiology. Please read the instructions carefully and observe all the directions given. Failure to do so may result in unnecessary delays in publishing your article.

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<tr>
<td>Regular</td>
<td>None (Society funded)</td>
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**SUBMISSION CHECKLIST**

All manuscripts must be submitted at the following link:
http://www.editorialmanager.com/jcir

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  - All authors: full name, degrees, department, affiliation, e-mail address
  - Corresponding author: mailing address, telephone number

- **MANUSCRIPT FILE**
  - Must be digital - hard copy submissions are not accepted

- **ABSTRACT AND KEYWORDS**
  - See the section Article Types for word limit

- **CONFLICT OF INTEREST**
  - Every named author must disclose their conflicts or lack thereof

- **REFERENCES**
  - Cited sequentially in AMA style

- **FIGURES AND TABLES**
  - Cited sequentially and included in the main document

- **ART FILES**
  - Must be saved separately from the main document

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  - Patient permission forms available at www.thieme.com/journal-authors
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**MANUSCRIPT FORMAT**

**Article Types**

All manuscripts submitted shall undergo full peer-review. The following graph shows what types of articles are accepted for publication, and what requirements they have.

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<td>Original Article (up to 3,000 words) *</td>
<td>Up to 250 words</td>
<td>Up to 3 keywords</td>
<td>Up to 50 words</td>
<td>Up to 15 tables/figures</td>
<td>10</td>
<td>Up to 50 references</td>
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<tr>
<td>Review Article (up to 4,000 words)</td>
<td>Up to 300 words</td>
<td>Up to 3 keywords</td>
<td>No limit</td>
<td>Up to 15 tables/figures</td>
<td>5</td>
<td>Up to 90 references</td>
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<tr>
<td>Pictorial Essay (up to 2,000 words)</td>
<td>Up to 250 words</td>
<td>Up to 3 keywords</td>
<td>Up to 50 words</td>
<td>Figures - Up to 10/Tables - Up to 5</td>
<td>10</td>
<td>Up to 20 references</td>
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<tr>
<td>Debate/Controversies (Up to 2,000 words)</td>
<td>N/A</td>
<td>Up to 3 keywords</td>
<td>No limit</td>
<td>Up to 5 tables/figures</td>
<td>5</td>
<td>Up to 15 references</td>
</tr>
<tr>
<td>Case Series (Three or more cases) (Up to 1,500 words)</td>
<td>Up to 150 words</td>
<td>Up to 3 keywords</td>
<td>No limit</td>
<td>Figures - Up to 4/Tables - Up to 1</td>
<td>5</td>
<td>References - Up to 10</td>
</tr>
<tr>
<td>Case Report (up to 1,000 words)</td>
<td>Up to 100 words</td>
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<td>No limit</td>
<td>Figures - Up to 2/Tables - None</td>
<td>5</td>
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<td>Short Communication (Technique: how I do it, Complication Corner, Images in IR) (Up to 750 words)</td>
<td>N/A</td>
<td>Up to 3 keywords</td>
<td>No limit</td>
<td>Figures - Up to 2/Tables - None</td>
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<td>Editorial</td>
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<td>Letter to the Editor (up to 750 words)</td>
<td>N/A</td>
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<td>Annual Meeting Abstract</td>
<td>N/A</td>
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<td>No limit</td>
<td>N/A</td>
<td>N/A</td>
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* **Joint First Authorship:** On request from the authors with adequate justification, "Joint First Authorship" may be allowed. However, this will be considered for Original Articles only. Editorial committee's decision will be final.

- **Original Article** may include randomized controlled trials, intervention studies, studies of screening and diagnostic test, outcome studies, cost effectiveness analyses, case-control series, and surveys with high response rate.
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- You must submit a digital copy of your manuscript. Hard copy submissions are not accepted.
- Keep the format of your manuscript simple and clear. We will set your manuscript according to our style—do not try to "design" the document.
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- Each figure should be saved as its own separate file. Do not embed figures within the manuscript file. This requires special handling by Thieme's Production Department.
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- Credit suppliers and manufacturers of equipment, drugs, and other brand-name material mentioned in the manuscript within parentheses, giving the company name and primary location.
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MANUSCRIPT FORMAT continued

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- This journal adheres to a double-blinded peer-review policy. The title page should NOT be included in the main document.
- The title page should list the article title and the corresponding author's full name, degree, title, department, affiliation, mailing address, e-mail address, and telephone and fax numbers. It should also list the full name, degree, title, department, and affiliation of every co-author.

Abstract and Keywords

See the section Article Types for word limits.

The abstract should briefly outline the content of the article and any conclusions it may reach. The keywords should be words a reader would be likely to use in searching for the content of the article.

Main Document

- Please clearly distinguish the hierarchy of headings within the manuscript by using capital letters, underline, italic, and bold styles as necessary.
- As needed, use italic, superscripts, subscripts, and boldface, but otherwise do not use multiple fonts and font sizes.
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- Use hard returns (the Enter key) only at the end of a paragraph, not at the end of a line. Allow lines of text to break automatically in your word-processing software. Do not justify your text.
- Use only one space, not two, after periods.
- Create tables using the Table function in Microsoft Word.

Acknowledgments

The source of any financial support received and recognition of personal assistance for the work being published should be indicated at the end of the article, just before the Reference section, under the heading Acknowledgments.

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References should be the most recent and pertinent literature available. It is essential that they are complete and thoroughly checked. If the reference information is incomplete, good online sites to search for full details are the National Library of Medicine: www.nlm.nih.gov; Books in Print: www.booksinprint.com; PubMed: www.ncbi.nlm.nih.gov/PubMed/; or individual publisher Web sites.

• References must be listed in AMA style, using Index Medicus journal title abbreviations.
• References follow the article text. Insert a page break between the end of text and the start of references.
• References must be cited sequentially (NOT alphabetically) in the text using superscript numbers.
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• List all author names, up to and including six names. For more than six authors, list the first three followed by et al.
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1. Citing a journal article:

2. Citing a chapter in a book:

3. Citing a book:
   Stryer L. Biochemistry. 2nd ed. San Francisco: WH Freeman; 1981:559–596

4. Citing a thesis:

5. Citing a government publication:

6. Citing an online article:

7. Citing a symposium article:
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MANUSCRIPT FORMAT continued

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• Figures include photographs or radiographs, drawings, graphs, bar charts, flow charts, and pathways, but NOT lists or tables.
• Figures must be cited sequentially in the text. Number all figures (and corresponding figure captions) sequentially in the order they are cited in the text.
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• Data given in tables should be commented on but not repeated in the text. Be sure that lists or columns of related data are composed in a word-processing program like the rest of the text.
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• Other footnotes for tables should be indicated in the table using superscript letters in alphabetical order.
• Any abbreviations used in the table should be explained at the end of the table in a footnote.
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General Guidelines

- It is best to use Adobe Photoshop to create and save images, and Adobe Illustrator for line art and labels.
- Do not submit art created in Microsoft Excel, Word, or PowerPoint. These files cannot be used by the typesetter.
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- All black-and-white and color artwork should be at a resolution of 300 dpi (dots per inch) in TIFF format.
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- All color artwork should be saved in CMYK, not RGB.

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- Arrows, asterisks, and arrowheads (or other markers) should be white in dark or black areas and black in light or white areas, and large in size. If not, these highlighting marks may become difficult to see when figures are reduced in size during the typesetting process.
- Use 1-point (or thicker) rules and leader lines.
- Capitalize the first word of each label and all proper nouns. Consider using all capitals if you need a higher level of labels.
- Where there are alternate terms or spellings for a named structure, use the most common one and make sure it is consistent with what is used in the text.
- Avoid using multiple fonts and font sizes for the labels; use only one or two sizes of a serif font.
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Article Processing Charge (APC)

Not applicable.

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- Consult the checklist on the first page of this document to ensure that you are ready to submit your manuscript.
- Always review your manuscript before submitting it.
- Please note: There are no submission charges to submit your manuscript to this journal.
- Manuscripts must be submitted to the online submission platform at the following link: http://www.editorialmanager.com/jcir.
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2. Drafting the article or revising it critically for important intellectual content
3. Final approval of the version to be published

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This journal adheres to the ethical standards described by the Committee on Publication Ethics and the International Committee of Medical Journal Editors. Authors are expected to adhere to these standards.

For all manuscripts reporting data from studies involving human or animal participants, formal review and approval, or formal review and waiver (exemption), by an appropriate institutional review board (IRB) or ethics committee is required, as well as any necessary HIPAA consent, and should be described in the Methods section with the full name of the reviewing entity. All clinical trials must be registered in a public trials registry. Denote the registry and registry number.

Please follow the standard Levels of Evidence for Primary Research and the reporting guidelines specified by this table:

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<th>Guidelines</th>
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<tr>
<td>Studies of diagnostic accuracy</td>
<td>STARD</td>
</tr>
<tr>
<td>Systematic reviews and meta-analyses</td>
<td>QUOROM/PRISMA</td>
</tr>
<tr>
<td>Observational studies in epidemiology</td>
<td>STROBE</td>
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<tr>
<td>Meta-analyses of observational studies in epidemiology</td>
<td>MOOSE</td>
</tr>
</tbody>
</table>

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Professor, Department of Radiology,
Christian Medical College, Vellore,
Tamil Nadu, India
aparna_shyam@yahoo.com

International Editor
Dr. Sanjeeva Kalva MD, RPVI, FSIR
Chief, Interventional Radiology
Associate Professor of Radiology
University of Texas Southwestern Medical Center
5323 Harry Hines Blvd
Dallas, TX 75390-8834
Sanjeeva.Kalva@UTSouthwestern.edu