European Journal of Pediatric Surgery Reports
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<th>APC Type</th>
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<td>Regular</td>
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- Corresponding author: mailing address, telephone number

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- Must be digital - hard copy submissions are not accepted

☐ **ABSTRACT AND KEYWORDS**
- See the section Article Types for word limit

☐ **NEW INSIGHTS AND THE IMPORTANCE FOR THE PEDIATRIC SURGEON**
- In this box, which will appear on the front page of the manuscript, the authors should briefly summarize the results and the conclusions in one or (maximum) two sentences.

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Article Types

The following graph shows what types of articles are accepted for publication, and what requirement they may have.

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<tr>
<td>Case Report (2 to 3 pages)</td>
<td>Up to 250 words</td>
<td>3 to 5 keywords</td>
<td>Up to 80-85 characters</td>
<td>Up to 2 figures</td>
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<tr>
<td>Letter to the Editor</td>
<td>Not required</td>
<td>Not required</td>
<td>Up to 80-85 characters</td>
<td>No limit</td>
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General Guidelines

- You must submit a digital copy of your manuscript. Hard copy submissions are not accepted.
- Keep the format of your manuscript simple and clear. We will set your manuscript according to our style—do not try to “design” the document.
- The manuscript, including the title page, abstract and keywords, text, references, figure captions, and tables should be typewritten, double-spaced in 12-point font with 1-inch margins all around and saved as one file.
- Each figure should be saved as its own separate file. Do not embed figures within the manuscript file. This requires special handling by Thieme's Production Department.
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- Keep abbreviations to a minimum and be sure to explain all of them the first time they are used in the text.
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- Use generic names for drugs. You may cite proprietary names in parentheses along with the name and location of the manufacturer.
- Credit suppliers and manufacturers of equipment, drugs, and other brand-name material mentioned in the manuscript within parentheses, giving the company name and primary location.
MANUSCRIPT FORMAT continued

Title Page

- This journal adheres to a single-blinded peer-review policy. The title page should be included in the main document.
- The title page should list the article title and the corresponding author’s full name, degree, title, department, affiliation, mailing address, e-mail address, and telephone and fax numbers. It should also list the full name, degree, title, department, and affiliation of every co-author.

Abstract and Keywords

See the section Article Types for word limits.

The abstract should briefly outline the content of the article and any conclusions it may reach. The keywords should be words a reader would be likely to use in searching for the content of the article. As this is a journal of case reports the abstract should NOT contain subheadings like: “Introduction, methods, results, and conclusion”. Instead the manuscript should contain the following subheadings: “Introduction”, “case report”, “discussion which closes with a conclusion”.

Main Document

- Please clearly distinguish the hierarchy of headings within the manuscript by using capital letters, underline, italic, and bold styles as necessary.
- As needed, use italic, superscripts, subscripts, and boldface, but otherwise do not use multiple fonts and font sizes.
- Do not insert page or section breaks except where noted in the Author Instructions.
- Use hard returns (the Enter key) only at the end of a paragraph, not at the end of a line. Allow lines of text to break automatically in your word-processing software. Do not justify your text.
- Use only one space, not two, after periods.
- Create tables using the Table function in Microsoft Word.
- As this is a journal of case reports the abstract should NOT contain subheadings like: “Introduction, methods, results, and conclusion”. Instead the manuscript should contain the following subheadings: “Introduction”, “case report”, “discussion which closes with a conclusion”.

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Acknowledgments

The source of any financial support received and recognition of personal assistance for the work being published should be indicated at the end of the article, just before the Reference section, under the heading Acknowledgments.

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Types of conflicts include: Consulting, Royalties, Research Support, Institutional Support, Ownership, Stock/Options, Speakers Bureau, and Fellowship Support. Any commercial entity whose products are described, reviewed, evaluated, or compared in the manuscript, except for those disclosed in the Acknowledgments section, are potential conflicts.

This journal follows the guidelines of the International Committee of Medical Journal Editors and an ICMJE disclosure of potential conflicts of interest (COI) form must be submitted for each author at the time of manuscript submission. Forms must be submitted even if there is no conflict of interest. It is the responsibility of the corresponding author to ensure that all authors adhere to this policy prior to submission.

A conflict of interest statement must also be included in the manuscript after any "Acknowledgements" and "Funding" sections and should summarize all aspects of any conflicts of interest included on the ICMJE form. If there is no conflict of interest, authors must include 'Conflict of Interest: none declared'.

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References should be the most recent and pertinent literature available. It is essential that they are complete and thoroughly checked. If the reference information is incomplete, good online sites to search for full details are the National Library of Medicine: [www.nlm.nih.gov](http://www.nlm.nih.gov); Books in Print: [www.booksinprint.com](http://www.booksinprint.com); PubMed: [www.ncbi.nlm.nih.gov/PubMed/](http://www.ncbi.nlm.nih.gov/PubMed/); or individual publisher Web sites.

- Preferred references should be journal articles that everyone can access via online databases (such as pubmed.com) and preferably not chapters in a book.
- References must be listed in AMA style, using Index Medicus journal title abbreviations.
- References follow the article text. Insert a page break between the end of text and the start of references.
- References must be cited sequentially (NOT alphabetically) in the text using superscript numbers.
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- List all author names, up to and including six names. For more than six authors, list the first three followed by et al.
- References should be styled per the following examples:

1. Citing a journal article:

2. Citing a chapter in a book:

3. Citing a book:
   Stryer L. Biochemistry. 2nd ed. San Francisco: WH Freeman; 1981:559–596

4. Citing a thesis:

5. Citing a government publication:

6. Citing an online article:

7. Citing a symposium article:
   Eisenberg J. Market forces and physician workforce reform: why they may not work. Paper presented at: Annual Meeting of the Association of American Medical Colleges; October 28, 1995; Washington, DC
Figure Captions

- For radiologic images make sure that all personal data (e.g. patients name, date of birth, study date) are removed from the image.
- Figures include photographs or radiographs, drawings, graphs, bar charts, flow charts, and pathways, but NOT lists or tables.
- Figures must be cited sequentially in the text. Number all figures (and corresponding figure captions) sequentially in the order they are cited in the text.
- Figure captions should be written after the reference list. Insert a page break between the end of references and the start of figure captions.
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- Any abbreviations used in the table should be explained at the end of the table in a footnote.
- If required, author will obtained the copyright permission from the publishers concerned and provide copies of the formal letters of permission.

Videos

Video Case Reports

We encourage the submission of video cases that exemplify interesting surgical cases in childhood. Emphasis should be placed on reports that have a high recognition factor and that cannot easily be identified from written description only.

Videos should be presented accompanied with an abstract (word count max. 200), two illustrative images and a single video. References should be limited to a maximum of 5.

An informed consent letter signed by parents and children (if applicable) is a prerequisite. Besides originality, there are no restrictions on content or type of graphic presentation. This format undergoes a formal review procedure and is accounted for as a scientific contribution.
Videos should be up to 5 minutes in length. QuickTime or AVI formats are acceptable. Authors who want their videos accessible in a streaming format must also provide either a single Sure-Stream file or 3 uniquely named single-rate clips (28.8, 56, T1) with a SMIL file to list the bandwidth choices. Video clips must meet production quality standards without modifications or editing by the Editorial Office. Authors will be notified if there are any problems with submitted files and asked to resubmit modified files. Each segment should be appropriately labeled and have transitions between video clips.

- The preferred format for video submissions is MPEG-1.
- Please include a descriptive legend at the end of your main document, which will be published together with a link to your video.

Authorship
We believe it is important to document the adequate participation of all authors. We request no more than 6 authors be included.

Please ensure that authorship is decided before the submission of the article. Any quick changes at the time of revision will not be accepted.
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General Guidelines

- It is best to use Adobe Photoshop to create and save images, and Adobe Illustrator for line art and labels.
- Do not submit art created in Microsoft Excel, Word, or PowerPoint. These files cannot be used by the typesetter.
- Save each figure in a separate file.
- Do not compress files.
- All black-and-white and color artwork should be at a resolution of 300 dpi (dots per inch) in TIFF format. Line art should be 1,200 dpi in EPS or TIFF format. Contact the Production Editor at Thieme if you are unsure of the final size.
- It is preferable for figures to be cropped to their final size (approximately 3½ inches for a single column and up to 7 inches for a double column), or larger, and in the correct orientation. If art is submitted smaller and then has to be enlarged, its resolution (dpi) and clarity will decrease.

Note: Lower resolutions (less than 300 dpi) and JPEG format (.jpg extension) for grayscale and color artwork are strongly discouraged due to the poor quality they yield in printing, which requires 300 dpi resolution for sharp, clear, detailed images. JPEG format, by definition, is a lower resolution (compressed) format designed for quick upload on computer screens.

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- Black-and-white artwork can be halftone (or grayscale) photographs, radiographs, drawings, line art, graphs, and flowcharts. Thieme will only accept digital artwork.
- If possible, do not send color art for conversion to black-and-white. Do the conversion yourself so that you can check the results and confirm in advance that no critical details are lost or obscured by the change to black-and-white.
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- All color artwork should be saved in CMYK, not RGB.

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- Arrows, asterisks, and arrowheads (or other markers) should be white in dark or black areas and black in light or white areas, and large in size. If not, these highlighting marks may become difficult to see when figures are reduced in size during the typesetting process.
- Use 1-point (or thicker) rules and leader lines.
- Capitalize the first word of each label and all proper nouns. Consider using all capitals if you need a higher level of labels.
- Where there are alternate terms or spellings for a named structure, use the most common one and make sure it is consistent with what is used in the text.
- Avoid using multiple fonts and font sizes for the labels; use only one or two sizes of a serif font.
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During the submission process, you will be prompted to confirm that you accept to pay the APC if your manuscript should be chosen for publication. Please refer to the first page of this document for the exact pricing. You will be billed based on the year in which you submitted your manuscript, but you will not receive the bill until and unless your manuscript has been accepted for publication.

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- You will also be provided space in which to respond to the reviewers’ and editors’ comments. Please be as specific as possible in your response.
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2. Drafting the article or revising it critically for important intellectual content
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approval, or formal review and waiver (exemption), by an appropriate institutional review board (IRB) or ethics
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